

RISK ASSESSMENT FOR: _____ DATE: _____

PREPARED BY: (PRINT) _____ SIGNATURE: _____

POTENTIAL HAZARD	WHO WOULD BE HARMED	EXISTING CONTROLS	FURTHER ACTIONS REQUIRED
<p>Slipping/tripping hazards, chemicals (e.g. battery acid), moving parts of machinery (e.g. blades), work at height, pressure systems, vehicles (e.g. fork-lift trucks), electricity dust (e.g. from grinding), fumes (e.g. vehicle engines), fire (e.g. combustible materials, rubbish, flammable substances, LPG etc) and ignition sources (flames, smoking etc), manual handling, marquee erection and weather related risks, noise, livestock on stands, lifting.</p> <p>Look for hazards which you could reasonably expect to result in significant harm under the conditions in your workplace.</p>	<p>Hazard - Who might be harmed? Office staff, maintenance personnel, contractors, people sharing your workplace, cleaners, operators, members of the public. Pay particular attention to: staff with disabilities, visitors, inexperienced staff, lone workers -may be more vulnerable.</p> <p>There is no need to list individuals by name - just think about groups of people doing similar work or others who may be affected.</p>	<p>For the hazards listed, do the precautions already taken meet the standards set by a legal requirement, comply with a recognised industry standard, represent good practice, reduce risk as far as reasonably practicable?</p> <p>Have you provided adequate information, instruction or training, systems or procedures?</p> <p>If so, then the risks are adequately controlled, but you need to indicate the precautions you have in place.</p>	<p>Is more control needed to reduce the risk?</p> <p>Where the risk is not adequately controlled, indicate what more you need to do on the Risk Assessment Form, i.e. remove the risk completely, try a less risky option, prevent access to the hazard, organise work to reduce exposure to hazard, issue personal protective equipment, provide welfare facilities (e.g first aid).</p>